



MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNY COMMISSIONERS

The meeting was opened with the Pledge of Allegiance led by Commissioner Lewis followed by prayer.

Commissioner Lewis called for a review of the agenda. No changes made.
The first matter of business was to organize the board for the new year.

Commissioner Christophersen made the motion to retain Bill Lewis as chairman and to retain the same assignments.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

A review of the commissioners meeting schedule for 2020 resulted in two meetings that fell on federal holidays. May 25th, and October 12th. It was suggested that these meetings be moved to the following Tuesday.

Commissioner Christophersen made the motion to move the May 25th, meeting to May 26th, and to move he October 12th, meeting to October 13th.
Commissioner Stokes seconded. All commissioners approved and the motion carried.



Life flight group rates increased \$9.00 dollars per year to a total of \$59.00 for each member. The budget was set prior to the increase. The commissioners were asked if they wanted to approve the increase and pay the remainder out of the contingent fund or to decline the increase and eliminate the benefit. It was estimated that the increase would be around \$700.00 dollars.

Commissioner Stokes made the motion to approve the increase for the life flight benefit.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to pay for the increase from the contingency fund.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.



Pay increase – During the 2020 budget process the request was made to increase Leah Hunt, secretary in the prosecutor's office, to \$18.50. The increase request was due in part to her taking college courses. The commissioners approved \$18.00 dollars per hour and it was agreed that the full raise would be given at the completion of her studies. Prosecutor Brower informed the commissioners that she had completed her requirements and has asked that she be given the raise. It was further noted that the approved rate was different than the requested increase. Brower asked permission to shift \$1,220.00 dollars annually from his salary to the increase for Leah.

Commissioner Lewis made the motion to award an increase to Leah Hunt in the amount of \$1.25 dollars per hour in addition to \$1,220.00 dollars increase to be shifted from Prosecutor Brower's wage, and to make the increase retro active to the first pay period of the 2020 fiscal year.

Commissioner Christophersen seconded. All approved and the motion carried.

The clerk suggested that the commissioners give consideration to all positions when giving raises and not each one individually. By rating all positions and then applying what the county can afford will allow for a more equitable disbursement of funds and help keep good moral amongst the employees.

Commissioner Lewis indicated that he would like to find a solution to establishing a fair wage scale.

Land split ordinance – this effort is still in the draft stages.

The claims were reviewed for payment along with the minutes of the December 23rd. meeting.

Commissioner Stokes made the motion to approve the claims for payment and to approve the meeting minutes from the December 23rd, meeting.

Commissioner Christophersen seconded. All approved and the motion carried.

Burn Ordinance discussion- Ray Davis from the Oneida Fire District, Melissa Gibbs from DEQ, Marshall Magee from DEQ and prosecutor Brower met with the commissioners regarding a new burn ordinance. Discussion on current Idaho Administrative rules and State law were addressed. Input was given on what the participants thought should and shouldn't be allowed. The input will be considered and further discussion will take place in the next commissioners meeting.

Sharon Williamson questioned the commissioners on the "no winter maintenance" status of the Pocatello Valley road. It was explained that her friend, Pat Hunsaker, lives on this road and has been there for close to 30 years. She asked that the road be maintained so that she can haul hay to her horses on this same property. She referenced a state law whereby she could petition them to take possession of the road maintenance and then deduct the state payments from what the county receives. Commissioner Lewis questioned why the issues was just coming up now if he has been there for so long. It was made known that a school bus turn-around was built above his drive way but it has never been used. It was stated that in dire straights the road could be cleared but that the status of no winter maintenance would no be changed.

1000 South extension. An additional survey was conducted for the purpose of Jared Simpson giving some land on the north side of the road being built by the county extending east from the industrial park. This new addition was not part of the original agreement however enhances the project by giving the road a better alignment. The additional survey cost \$550.00 and the request was made that the county pay part or all of this amount. It was stated that the county

will benefit from the project and both parties have given the land to the county. It was thought that the county should pay for the survey.

Commissioner Christophersen made the motion to pay for the second survey in the amount \$550.00 dollars.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Supervisor reports –

Assessor-Her chief deputy and appraiser recently attended valuable training in Boise recently. DMV department has been busy and they are trying to mail the circuit breaker applications out for eligible citizens to receive property tax reductions.

Treasurer-December tax collected was \$1,547,494.46. No tax deed properties this year as all third-year delinquencies have been cleared. Year to date investments have grossed \$17,256.20. A request was made for a new scanner that will accept odd sizes papers and receipts. It was noted that the money budgeted for processing tax deeds will not be needed and could be reallocated with commissioner approval.

Emergency services-Dan Williams reported that search and rescue would like to add a ham radio to their equipment trailer that is used when they are called to service. Available SHSP grant money was acknowledge and Dan indicated that he would bring a list of items that each of the entities are in need of to better prepare for a emergency situation.

Probation-Juvenile cases are increasing while drug court numbers are down.

Road and Bridge-a cattle guard in Arbon Valley is in disrepair and needs to be replaced. New signs will need to be installed for those roads that have been renamed through the re-addressing project in the assessor's office. Commissioner Stokes indicated that the change of address was coming from the county and thus the county should pay the cost. Commissioner Lewis agreed. A road in the south west part of Pocatello Valley has been left unclassified for several years. It was thought that the commissioners should address this road and declare it public access and keep it available for citizens. Other roads were brought into question and it was found that current road maintenance history was lacking in definition. The Department will review and update their documentation process for road maintenance in order to create a better knowledge base for the future.

Prosecutor-Activity has increased in the office since the holidays. There has been no resolve on the bank robbery case. He was recently deposed in a case in Bannock County and continues to share work with other counties.

Sheriff- recent power outages continue to cause problems in the dispatch center. Work has been scheduled to install upgrades to the repeater station in the west hill. This upgrade will allow restart efforts to be made without sending a technician to the site. Training is still on going for dispatch personnel including the Spillman program.

Clerk-Leadership course offered through NACO has begun and is proving to be very good.

Recently attended the second annual elections conference with the Secretary of States office. Emphasis was placed on cyber security. The new voter registration software has been delayed and will be activated after the presidential primary election in March. ICRMP discount program is progressing along but we need to push for all employee's to take the online courses.

Protocol for holiday pay was questioned. In reading the policy it stated that if a person was scheduled to work on a holiday that the time would be deferred up to 60 days and could be taken any time within the 60 days. If a person is not scheduled to work and is called in, then that person would receive time and one half for their work. They would receive double time for hours already eligible for time and one half. No change was made.

The Joint Treasurer and Auditor quarterly report for the first quarter of FY2020 was reviewed.

Commissioner Stokes made the motion to approve the Joint Treasurer and Auditor quarter report for the first quarter of FY2020.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Lewis reported on the findings of the ADA committee stating that they are looking at installing an elevator at the rear of the building. Also being investigated is the possibility of building an east wing to the court house in the future. All efforts are being considered with the intent that they will be paid for mainly with Federal PILT money.

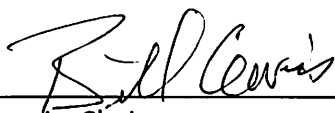
County Treasurer L. Love asked for permission to increase her cash drawer from \$300.00 to \$500.00 dollars. this request comes in an effort to help the many customers coming to her office needing change for their transaction in other offices.

Commissioner Stokes made the motion to allow the treasurer to increase her cash drawer from \$300.00 to \$500.00 dollars.

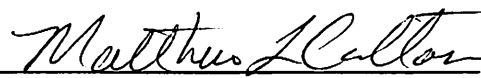
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Lola Bott reported that Russell Boyer was approved by the commission to serve as the board chairman with Eric Crowther to serve as the Vice-Chairman.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk